



Holiday Inn

**One East 45th Street
Kansas City, MO 64111
www.holidayinn.com/hiattheplaza
816-753-7400**

HOTEL CONFIRMATION / AGREEMENT

Organization: Association of Shriners Oriental Band International

September 26, 2017

Contact: Chris Tsaros, President

Address:

Telephone: (403) 510-3070

Fax:

E-Mail: chris.tsaros@shaw.net

Event Name: 2018 Association of Shriners Oriental Band International

Program Dates: 05/02/2018 – 05/06/2018

Attendance:

GUEST ROOM ACCOMMODATIONS & RATES

The Holiday Inn Country Club Plaza has reserved a block of guest rooms on the arrival/departure dates as outlined below. We are pleased to offer the following net, non-commissionable rates for your group. All room rates are quoted exclusive of applicable state and local taxes, currently 15.975% and KC Development Fee of \$1.74.

Holiday Inn at the Plaza – Shriners 2017 Oriental Band Competition – USD		
		Run of House
5/2/2018	Guestrooms	2
	Rate	114.00
5/3/2018	Guestrooms	10
	Rate	114.00
5/4/2018	Guestrooms	75
	Rate	114.00
5/5/2018	Guestrooms	75
	Rate	114.00



King w Parlor for Chris Tsaros 5/1/18-5/6/18 at group rate.
Rate includes up to two free breakfast vouchers per room, per day.

CONCESSION PACKAGE:

- Complimentary Wireless High-Speed Internet Access in all rooms
- Complimentary 24hr Business Center
- Complimentary Covered Parking
- Complimentary Plaza and Westport Shuttle Service
- Complimentary Fitness Center and Outdoor Pool
- Complimentary Local Calls
- Complimentary USA Today each morning
- IHG Rewards Club Participant (www.ihg.com/rewardsclub)

CUT-OFF DATE

For the purpose of this agreement, “cut off date” is defined as the last day on which reservations will be accepted as a part of this room block and at the agreed upon rate. The cut-off date for accepting reservations into this room block is **Monday, April 2, 2018**. Reservation requests received after 5:00 p.m. local time at the Hotel on the cut-off date will be accepted on a space and rate availability basis. Check in time is 3pm and check out time is 12pm. The Hotel cannot guarantee early check-ins or late check outs.

MASTER ACCOUNT

The Holiday Inn Country Club Plaza must be notified in writing at least thirty (30) days prior to arrival of the authorized signatories and the charges that are to be posted to the Master Account.

RESERVATION METHOD

Several reservation method options are available for your group and are listed below. **Please select your preferred reservation method(s) below:**

- Rooming list reservation method.
- Call in reservation method.
- On-Line reservation method via e-booking link. This will be available once the contract is signed definite.

Please observe the group cut-off date indicated above, rates are not guaranteed past cut-off.

PAYMENT METHOD

Several payment methods are available for your group and are listed below. **Please select the methods that apply.**

Association of Shriners Oriental Band International_

- will pay for:
- Room and Tax
 - Incidental Charges
 - Banquet Charges

- Individual Attendees will pay for:
- Room and Tax
 - Incidental Charges



METHOD OF RESERVATION	CUT-OFF DATE
All individual reservations must be guaranteed by a credit card or advance deposit received 30 days prior to arrival. All reservations placed on a master account must be guaranteed by a credit card or billing must be prearranged and approved prior to arrival. Reservations will automatically be billed for one night unless cancelled by 6 pm the day prior to arrival.	Reservations received after 4/2/2018 will be provided on a space available basis at prevailing rates. At your cutoff date all room nights, which have not been reserved as, described will be deemed room night that are unused and will be released and put back into the hotel's general inventory. <i>A personalized e-booking link will be provided to you so guests can make reservations in the block online. Guests may also make reservations by calling 1-866-280-6326</i>

DEPOSIT

Hotel requires that a credit card authorization must be presented with the signed contract. A deposit schedule as outlined below must be followed.

- 1st Deposit of \$750 due with signed contract.
- 2nd Deposit of \$750 due February 4, 2018.
- 3rd Deposit of \$750 due March 4 2018.
- Remaining Balance due April 28, 2018.

RELOCATION POLICY

The Hotel represents and warrants that it shall accommodate the Group's guests as agreed. Should the Hotel fail to honor the guaranteed reservations of any confirmed guest, the Hotel shall provide lodging at an equivalent or better Hotel, as close as possible to Hotel. The Hotel shall also provide transportation to and from alternate Hotel as well as any phone calls or faxes necessary for the guest to inform family or work or the new location. This will apply for as long as that confirmed guest is denied lodging at the Hotel consistent with the reservation. Any and all walked room nights shall be credited toward the Organization's attrition fee, if any; commissions; and complimentary credits. Walked room nights shall also be included in the Group's final total room block pick-up. If the walked guest refuses to return to the Hotel when lodging becomes available, the Hotel shall not be responsible for payment of any sleeping room charges from that point forward.

FUNCTION SPACE REQUIREMENTS

We understand your function space requirements as outlined below. Should changes be necessary, please contact me as soon as possible. In addition, specific room names are subject to change based on actual set-up, group block pick-up and attendee requirements.

Date	Start Time	End Time	Function	Room	Setup	A gr	Room Rental
5/2/18	12:00 PM	11:30 PM	Hospitality	Boardroom	Rounds of 8		0
5/3/18	8:00 AM	11:30 PM	Hospitality	Boardroom	Rounds of 8		0
5/4/18	8:00 AM	10:00 AM	Competition	Plaza Ballroom	Special setup instructions		0
5/4/18	8:00 AM	10:00 am	Cash bar during Competition				
5/4/18	8:00 AM	11:30 PM	Hospitality	Boardroom	Rounds of 8		0
5/4/18	6:00 PM	11:30 PM	Banquet Dinner	Plaza Ballroom	Rounds of 8		0



Holiday Inn

5/4/18	6:30 PM	10:30 PM	Cash bar				
5/5/18	8:00 AM	11:30 AM	Hospitality	Boardroom	Rounds of 8		0

1. *Beverages and food (including liquor) can be brought in hospitality room. Waiver of liability is required to be signed by all guests/attendees. Outside alcoholic beverages must remain in hospitality room and outside Boardroom in foyer. Hotel will provide rope off foyer are outside Boardroom to contain overflow and boundary for which drinks can't be consumed past the barrier.*
2. *No cooking devices requiring a heat source are allowed in hospitality room (e.g. crockpot, hotplate, hot dog machine, and similar).*
3. *Catering Manager, Food and Beverage Director, and Chef will schedule a meeting to go over BEO's line by line to ensure all details are acceptable prior to final guarantee and signature.*
4. *Pre-banquet Tasting will be scheduled with Chris Tsaros (or appointee), Catering Manager, and Chef.*
5. *Manager from the Sales Department will be present at the Dinner Banquet until dinner is served.*
6. *Hotel will provide supplies for hospitality room (e.g. 3 chafing dishes, serving dishes and/or bowls, ice). The Supply Fee is \$100 per day plus taxes and service charge.*

FUNCTION SPACE RENTAL

Meeting room rental will be based on a food and beverage minimum of \$3000. Meaning, if you spend this amount in food and beverage from the hotel, your meeting room rental will be waived. Exact totals are determined by specific menu selections and number of guaranteed guests. All pricing will be charged a service fee and applicable taxes. If food and beverage minimum is not achieved, a meeting room rental fee will be assessed up to the minimum. Room rental is also subject to 22% service charge and an 8.475% tax.

FOOD & BEVERAGE FUNCTION GUARANTEES

Final guarantees for food and beverage functions are required five (5) working days prior to the function; otherwise your original count will become the guarantee for minimum billing purposes. Final counts for Saturday and Sunday functions are due no later than Wednesday at noon prior to your event. Final guarantees may be increased by 3% up to 10 people, but cannot be decreased. All prices are subject to 10.475% sales tax (or prevailing tax) and 22% service charge. Hotel does not guarantee specific meeting room until final guarantees are received.

FOOD & BEVERAGE PERFORMANCE

Hotel is relying on, and Group agrees to provide, the minimum number of people as stated above. Should the Group fall below this amount; the Hotel reserves the right to re-assign function space, and/or to modify the set-up of the room, and/or to renegotiate the meeting room rental.

SECURITY

Hotel does not provide security in the Function Space and all personal property left in the Function Space is at the sole risk of the owner. Customer will advise its attendees that they are responsible for safekeeping of their personal property. Hotel may reasonably require Customer to retain security personnel in order to safeguard guests or property in Hotel. Security personnel are not authorized to carry firearms without advance Hotel approval.



Holiday Inn

FOOD & BEVERAGE POLICIES

Due to licensing requirements and quality control issues, all food and beverage served on the Hotel property must be supplied and prepared by the Hotel. In all cases, we have extended food temperatures and holding conditions to a point that we will not release leftover food to you or your guests. This policy is in compliance with the Health Department. We appreciate your cooperation. Due to Missouri State and Federal laws, the bar and wait staff will not be permitted to serve alcoholic beverages to intoxicated persons or to guests under 21 years of age. Please notify us of guests under 21 that will be attending. We respectively reserve the right to close any bar early if we deem necessary in the interest of safety for your guests and our staff. All food and beverage prices are subject to a 22% service charge and prevailing taxes (currently 10.35%).

ENTERTAINMENT & DECORATIONS

Please advise the Hotel of any entertainment, banners or special props being brought in by your group. We reserve the right to refuse what is inappropriate for our establishment. Decorations are limited to centerpieces, floral arrangements, balloons and other items deemed of a tasteful nature. Affixing signage or decorations to walls, ceilings and chandeliers is prohibited. Hotel may hang signage or decorations with proper notice for Group and hanging fees may apply. The Group is responsible for any damages by any guest to any equipment/furniture or properties of the Hotel and the replacement thereof. Removal of any equipment or décor that is contracted by the client is the responsibility of the client.

CANCELLATION POLICY

The Group agrees to notify the Hotel in writing to cancel this agreement. The Group understands that the business of the Hotel is dependent upon the maximization of its sales of rooms and facilities. The Group also understands that cancellation of any event, including the Group's event, greatly affects the Hotel's business. Those rooms and facilities previously reserved are taken "off the market" for some period of time and therefore unavailable to anyone but the Group. Because of the difficulty in ascertaining the exact loss that the Hotel would suffer as a result of the Group's cancellation, the Group agrees to the following as cancellation penalty. All deposits are non-refundable. Group will forfeit all deposits paid up to the time of cancellation.

FORCE MAJEURE

The performance of this Agreement by either party is subject to acts of God, government authority, disaster, strikes, civil disorders, or other emergencies, any of which make it illegal or impossible to provide the facilities and/or services as defined in this agreement. It is provided that this Agreement may be terminated for any one or more of such reasons by written notice from one party to the other without liability.

INDEMNIFICATION

Each party hereby agrees to indemnify, defend and hold the other harmless from any loss, liability, costs or damages arising from actual or threatened claims or causes of action resulting from the gross negligence or intentional misconduct of such party or its respective officers, directors, employees, agents, contractors, members or participants (as applicable), provided that with respect to officers, directors, employees, and agents, such individuals are acting within the scope of their employment or agency, as applicable.



Holiday Inn

CHANGES, ADDITIONS, MODIFICATIONS

All changes, additions, deletions, or stipulations including corrective lining out by either the Hotel or the Group will not be considered agreed to or binding to the other unless such modifications have been initialed or otherwise approved in writing by the other. Changes in group numbers may require re-negotiation of menu suggestions and/or room assignments.

SIGNATURE

This agreement, with attachments (if any), constitutes the entire agreement between the parties and may not be amended or changed unless done so in writing signed by Hotel and Group. The undersigned represent that they are authorized to sign and enter into this agreement. If this agreement is not received by October 1, 2017, all space referred to herein will be released, and neither party will have any further obligations under this agreement.

ACCEPTED BY: Holiday Inn Country Club Plaza	ACCEPTED BY: Association of Shriners Oriental Band International
Signature:	Signature:
Title: Sales Manager	Title:
Name: Ali Kelley	Name: Chris Tsaros, President
Date:	Date:

Menu

Chris Tsaros

Shriners 2018 dinner

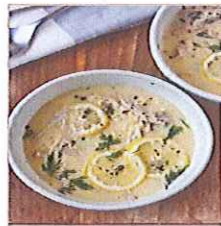
\$24/person for Chicken

\$30/person for Beef



Greek Salad

Romaine lettuce, Kalamata olives, grape tomatoes, cucumbers, red onion, and feta cheese served with Greek vinaigrette.



Avgolemono

Chicken and orzo soup with vibrant lemon and egg.



Chicken/Beef Souvlaki

Chicken or beef skewered with red onion, tomatoes, bell peppers, and mushrooms.



Greek Potatoes and Rice Pilaf

Roasted potatoes with olive oil, oregano, garlic, lemon, and salt and pepper. And rice that's been cooked in a seasoned broth.

Baklava

Rich, sweet dessert pastry made with filo and filled with nuts and topped with syrup.